

# It's FETE week! See you on Saturday

**Fete begins at 12 noon**

**Set up from 7 am - Pack up from at 4 pm**



## What do I send to school?

- Raffle tickets, sold or unsold, to the office by Thursday morning. Lost the raffle book? Please contact the office.
- Pick-a-pot to office by Thursday or Tombola Stall on Saturday before 12 noon
- Cakes for the Cake Stall – Cook something. Label it. Deliver to the canteen from 3pm on Friday or straight to the cake stall at the front of the school on Saturday.
- Preloved toys, books and DVDs – bring to the Stalls in the hall on Saturday.

## Safety

- Attached to the online version of this last newsletter is a SHPS Code of Conduct. Our fete is a community and child friendly event. If you do see any unsocial behaviour, please report it immediately to a member of the school staff or fete worker, who will contact staff.
- Please follow the directions given by stall and ride staff for the safety of all.
- First Aid and sunscreen can be found near the canteen window area.
- We will be telling the children if they are lost to talk to a teacher and go to the information stall at the front of the school.
- The police have warned Canberrans of people approaching children near schools. Parents are responsible for duty-of-care at the Fete. Please talk to your child about stranger danger, staying with a buddy at all times, and where they are allowed to be on the day.
- Please look after your valuables at all times.
- Children under 15 will not be allowed in any cooking area.
- Allergy Advice: We have asked for nut-free and allergy labels but cannot guarantee ingredients, so we advise you to please take care.
- Preloved items are sold as is. Please check before use for broken parts or old batteries.

## Looking after our environment

- Sacred Heart proudly recycles. Please consider which bin you put your rubbish in.
- Parts of the grounds and the school building will be clearly marked as off-limits during the fete.
- We do have a wet weather plan – so a little rain will not cancel the fete. A skoolbag push and facebook announcement will be made if the weather becomes dangerous enough to cancel.
- We have told our neighbours about the Fete. Please be respectful of gardens and driveways.

## Volunteer Roster Email (Some gaps left)

- Our rosters have been emailed and pushed via skoolbag to all parents today, Wednesday. Please check for your name and time. Any errors please contact the stall coordinator or [ememwright@gmail.com](mailto:ememwright@gmail.com)
- Please turn up for duty a few minutes before your rostered time.
- If you have not signed up and would like to, see the gaps in the rosters, then email the office [shps@cg.catholic.edu.au](mailto:shps@cg.catholic.edu.au) with your name, time and preferred job.

## Pre-purchase Flowers and Ride Pass

- These ordered items will be given to your child by their teacher on Friday. Please check their bags.
- If your child is away on Friday, the items can be picked up from the Information Booth (near front of school) from 12 noon on Saturday.
- You can purchase these items on Saturday from the Information Booth.

### Money Matters

- The 5 Fete Petals can be used in the clearly marked stalls.
- All stall holders will be easily identifiable by the badge and apron they are wearing. Only give your money to them.
- We will have an ATM available (fees apply) and 2 eftpos machines located at Information Stall and one on call to assist you with money.

### What to See:

Pick up a map from the information stall

- Kenny Koala roving around
- Vintage Cars in main carpark
- Emergency Service Vehicles Murphy St entry
- Giants Netballer - Millie Boehm between 12-2pm on the blacktop

### A big thanks to:

- 1) Those members of our community who have already volunteered in so many ways.
- 2) Our generous sponsors. Please see the lists. We could not run the fete or offer prizes without their support.
- 3) Our wonderful, hardworking and creative Fete Committee.

### What can I win?

- Tickets will be sold every half hour during the day for Chocolate Wheel spins. There are amazing prizes on offer. See the list at the stall.
- For the kids: Pick up a Stall Bingo card at the information stall. Get a stamp when you visit the stalls. Return the card to the box at the information stall for a chance to win a fabulous ukulele.
- All raffles will be drawn or announced from 3pm on the blacktop. This includes the raffle, stall bingo, lego, jellybean guess .....
- Results will be published on the school website.

### On the Entertainment Stage below the hall

- 12:00 – 12:45 – Sheena, Joy and Ken Acoustic  
12:45 – 1:15 – McGrath Irish Dancing  
1:15 – 1:45 – Dance Central  
1:45 – 2:15 – Sacred Heart Choir  
2:15 – 3:00 – Sing Australia  
3:05 – 3:35 – Activ8 Martial Arts



### Community Stalls

- That Gelato Place
- Wooden Toys
- Roberta & Vicki Art
- Little Black Cat Jewellery
- Scentsy
- Rodan & Fields
- Deana Kids
- Crystal Moments
- Petting Zoo
- Coffee Van
- Crepes
- Activ8 Martial Arts
- Outdoor Inflatable Activity Zone

### School Stalls

- Information Booth
- Greek Food
- Children's Craft
- Preloved toys, books, DVDs
- Cake stall
- Devonshire tea, zooper doopers
- Bbq and drinks
- Fairy floss, popcorn and fruit sticks
- Tombola, lucky dip, show bags
- Chocolate Wheel
- Handmade Crafts
- Tattoos, hair and face paint
- Photo booth
- ATM
- 1<sup>st</sup> Aid
- Inflatables – indoor

## Code of Conduct for Volunteers



Sacred Heart Primary School values the contribution of all members of the school community in volunteering their time and effort.

To assist Sacred Heart in providing a safe environment, volunteers are expected to comply with the following guidelines:

### Put Safety First

Volunteers should:

- Observe safe work practices which avoid unnecessary risks;
- Be aware of Risk Management Procedures for the duties they are undertaking;
- Only work according to their level of competency;
- Follow reasonable safety instructions given by supervisors;
- Report any safety hazard or hazardous practice they observe; and
- Assist in implementing evacuation procedures if required.

### Have Respect for Others

Volunteers should treat students, staff and other members of the school community with respect and in particular should:

- Treat everyone with courtesy, sensitivity, tact, consideration and humility;
- Dress appropriately having regard to the nature of the volunteer activity;
- Assist in the creation of an environment free from fear, harassment, racism or exploitation;
- Respect the cultures, beliefs, opinions and decisions of others;
- Take reasonable instruction from staff and not obstruct staff in the execution of their duties; and
- Avoid waste or extravagance and make proper use of the resources of the school.

### Communication

Volunteers should use appropriate communication skills when engaging with students, staff and other members of the school community and in particular should:

- Avoid swearing or other use of profanities;
- Use non-discriminatory respectful and non-judgmental language;
- Maintain appropriate levels of confidentiality;
- Be aware of people's personal space;
- Be aware of their own body language; and
- Seek advice where appropriate.

### Prohibited Conduct

Whilst volunteering and/or on school property, volunteers must not:

- Smoke or use tobacco products;
- Use, possess, or be under the influence of alcohol;
- Use, possess, or be under the influence of illicit drugs; or
- Utilise their position to take advantage of any young person.

**WWVP card:** In line with ACT Legislation and CE requirements, volunteers working regularly in direct contact with children need to apply for a WWVP card. This card must be carried with you when volunteering.

# Thank you to our Sponsors!

We have a growing list of generous businesses who are sponsoring our fete.



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